



AUCTION.COM

ENTITY REQUIREMENTS Corporations

Required Documents

Description

Certificate of Good Standing/Active Status – No more than 90 days old
OR Annual Report – Filed within a year

This verifies that the buying entity has paid its taxes and renewal fees to the state and is still recognized by the state as its own legal entity.

Articles of Incorporation – Filed/
Stamped with Secretary of State

This document is the initial company filing with the State in order to become a corporation.

Bylaws

This document is a break-down of how the company is run, responsibilities of the various officers and how the Board of Directors makes decisions.

List of Corporate Officers
and Directors

Clearly explains who the officers of the company are and who make up the Board of Directors.

Real Estate Signing Resolution

Agreement between the entity and signatory granting the authorized signatory the ability to sign electronically.

Verification of Ownership Interest

Identifies all parties who have an ownership interest in the company in addition to the percent of ownership.

Multiple Name Verification

Identifies any and all name variations which may be present in your entity documents and which may have been used in other business ventures.

Amendments and Resolutions
(If Applicable)

This document is normally used to identify any changes made to the initial management and/or ownership of the entity.

Entity Documents For All Affiliated
Entities

We will also need entity documents for companies, which are affiliated in any way to the purchasing entity.

Please note, we cannot accept electronically or digitally signed documents. Also, additional entity documents may be requested in order to complete your transaction. If your entity type is not listed above, please contact us regarding the required entity documents.

QUESTIONS? Please call (800) 320-3226